

From: [Vankeerbergen, Bernadette](#)
To: [Cole, Susan](#)
Cc: [Panero, Wendy](#); [Haddad, Deborah](#)
Subject: Molecular Genetics 4500.02
Date: Monday, September 14, 2020 11:57:00 AM
Attachments: [image001.png](#)

Dear Susan,

On September 3, the NMS Panel of the ASC Curriculum Committee reviewed a proposal for Molecular Genetics 4500.02, the fully online version of existing 4500.01.

The Panel unanimously approved the course with three recommendations, which I here report:

- P. 3: Office hours and live sessions are said to be “optional.” The “optional” term is found on the ODEE syllabus template. However, might it not be preferable to encourage students to go to office hours when additional support is needed?
- Be careful with strict deadlines during COVID-19: e.g., p. 6 “If [assignment] is not completed by that date and time, those points will be lost permanently. Deadlines will be strictly enforced. If you submit late you will lose all points associated with that assignment.”; p. 9 “Late submissions will not be accepted.
- How are the online exams safe? Will lockdown browser be used? There are 4 module exams and a final. Perhaps some of the assessments could be modified so that the course relies less on “exams”?

The course request is being advanced to CAA.

Should you have any questions, please do not hesitate to contact Wendy Panero (faculty Chair of the NMS panel; cc'd here), or me.

Best,
Bernadette



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